

POSITION DESCRIPTION

Position: School Nurse

Reports to: Director Of Student Wellbeing And Pastoral Care

Term of Position: Full time, Six Month Contract

Commencement Date: ASAP

Applications Close: 5.00pm Tuesday June 9

Girton Grammar School has an exciting opportunity for a suitably qualified and experienced School Nurse to work in the school's Student Wellbeing centre known as "65 Wattle".

This role is being created in recognition of the probable increase in mental health issues that young people are predicted to face as they deal with the COVID-19 pandemic.

Schools have a crucial role to play in helping to flatten the potential mental health curve and an enhanced proactive approach to student wellbeing is considered a priority for the remainder of 2020. Accordingly, we seek to appoint a School Nurse with mental health qualifications and/or extensive experience to supplement existing student wellbeing services.

Background

The position of School Nurse is a new Senior School appointment. The School Nurse would become a member of the Senior School Wellbeing Team, comprised of six Heads of House, the Director of Student Wellbeing and Pastoral Care, the School Psychologist and two Provisional Psychologists currently working part-time at the school.

The School Nurse would also work with staff members who support students with diagnosed learning difficulties in the "Pathways Hub" as well as students with diagnosed social/emotional conditions who attend "65 Wattle".

Priority Focus for the Role

The priority focus for this role is health promotion and primary prevention to improve student health, wellbeing and learning outcomes. The School Nurse will work collaboratively with students, teachers, wellbeing staff, and school leadership to build capability and improve health outcomes for young people.

In particular, the focus for the School Nurse for the next six months, within a predicted context of increased anxiety and

depression triggered by the Coronavirus pandemic, will be:

1. Triaging of students who visit the Student Wellbeing centre, known as "65 Wattle", so that they are referred to the appropriate health support, including to external services and agencies for further advice or support.
2. Development and delivery of proactive mental health services and education to students. This will include considering the day-to-day operation of "65 Wattle" and identifying areas for improvement and refinement. As a relatively new facility, there are opportunities to influence how 65 Wattle can best serve students and become seamlessly integrated into school life for all students.
3. Provision of on-demand and by appointment student mental health provision for individuals, including counselling. This could extend to meetings with both the student and their parents/carers to discuss specific health issues, or work with small groups of students on particular wellbeing issues.
4. Support for individuals, and for school activities, that support the school's approach to mental health after remote learning. This will include identifying and building on existing school initiatives and providing appropriate preventative health care education and support to students.
5. Advice and support as needed for the Director of Student Wellbeing and Pastoral Care, who provides the central coordination point for initiating and strengthening all services that support student wellbeing. This work could include supporting the development of health-related curriculum and policy, the delivery of health education in partnership with

teachers, providing input into school planning processes, and the delivery of individual and group programs for students.

As needed, the School Nurse may consult with, and provide advice to, designated First Aid officers and Sick Bay staff in the Senior School. The School Nurse is not the school's designated first aid officer.

Mandatory Work Qualifications & Experience

- Current registration as a Division 1 Registered Nurse with the Australian Health Practitioner Regulation Authority (AHPRA).
- Adherence to all standards, codes of conduct and policies that all registered health nurses must meet in order to practise in Australia as set by the Nursing and Midwifery Board of Australia.
- Working With Children Check (WWCC)
- An understanding of the prevention and reporting of suspected child abuse and neglect, and processes to be implemented when responding to allegations of student sexual assault or problem sexual behaviour.
- Proven ability to manage, report and share student health information according to various Privacy and Information Sharing Policies, including the *Health Records Act 2001* (Vic) and the *Information Privacy Act 2000* (Vic).
- Proven experience or qualifications related to adolescent mental health support and counselling.

Additional Information

This role is intended to be full time, however, the time fraction and workdays are negotiable for the right candidate. Salary will be commensurate with experience, capability and the seniority of the position within the school.

The School Nurse will, at times, be required to attend meetings and functions as part of, or in addition to, normal

working hours. Some duties may need to be performed at times other than during the school day or when students are in attendance. The annual leave entitlement will be four weeks per completed year of service or part thereof, pro-rata.

The timing of annual leave will be determined by agreement with the Head, based on the operational requirements of the school. In the event that the timing of annual leave cannot be agreed, the school may direct the taking of annual leave.

To apply

Please submit your CV along with a letter of application that includes brief responses to the following things:

1. Some of the defining features of a school Student Wellbeing centre that meet the highest possible standards of care.
2. At least one idea for identifying and supporting students who may be experiencing unconscious levels of anxiety or stress that are related to the Coronavirus pandemic.
3. Ideas about reducing the cultural stigma sometimes associated with youth mental health issues.

Candidates who are selected for an interview should expect a second interview if they are short-listed for this position.

All CV's and letters of application should be emailed to Ms Cathy Mylon, Executive Assistant to the Acting Head: cathymylon@girton.vic.edu.au

If you require further information, please phone the Director of Student Wellbeing and Pastoral Care, Mr Dave Martin on (03) 5441 3114 or email: davemartin@girton.vic.edu.au



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