

POSITION DESCRIPTION

POSITION	Teacher of French
TERM OF POSITION	Part-time, 0.44 FTE
REPORTS TO	Head of LOTE
COMMENCEMENT	As soon as possible
CLOSING DATE	27 March 2022

Purpose of Position

Girton Grammar School is seeking an experienced and dedicated French Teacher. The successful candidate will be able to inspire the love of the French language and ensure that the language continues to prosper into the future.

A Great Place to Work

Girton Grammar School in Bendigo is a leading independent school from Prep to Year 12 catering for around 1,200 students in an enriching and supportive environment.

With a Junior School campus and separate Senior School campus minutes from the centre of town, this renowned School sits at the heart of the Bendigo community.

With a rich sense of traditions that only history can bestow, the school has a distinctive character, and for everyone associated with it, a genuine sense of unity.

The school is proud of its culture of optimism and commitment in both students and staff, translating to personal growth and academic achievement that truly sets the school apart in Regional Victoria.

Our rich history and steadfast values have, over time, built a school culture where we equally value people, character and learning. The behaviour and attitude of our students and staff contributes to a learning environment where every child is known and their individuality is respected.

Mandatory requirements for the role

- Higher Degree qualification or current or intended enrolment
- Tertiary qualifications with a major or minor in French
- High level proficiency in classroom teaching and outcomes
- Major or minor in French Language

Teaching at Girton Grammar School

Girton Grammar School values the development in each student of the skills which underpin intellectual growth. Inherent is a deep respect for the various academic disciplines, which provide the analytical tools through

which to describe, interrogate, understand and expand a student's view of the world. Creativity, curiosity, collaboration and communication are key elements contributing to intellectual growth and future achievements. Discernment and critical awareness are vital in a world where information is prolific but needs to be tested. Within this context students will acquire the habits of mind necessary to support their academic growth and success.

Teachers at Girton Grammar School are professional people and this is reflected in their teaching and in their relationships with students, parents and other staff members.

Teachers are at all times responsible to the Headmaster for duties relating to effective teaching, student welfare, and other duties. Teachers are expected to support the School's aims, policies, procedures and philosophy, all of which are outlined below.

Teaching and Learning

Girton Grammar School's Statement of Effective Learning articulates the expected role teachers play in the learning of its students. Applicants selected for interview will be expected to be familiar with this document. A copy of this document can be found on Girton Grammar School's website. <http://www.girton.vic.edu.au/images/GGS-Statement-of-Effective-Learning-A3-SPREADS-2015.pdf>

Student Wellbeing

Girton Grammar School's Statement of Pastoral Care outlines the role teachers are expected to play in the care and nurturing of each student. Applicants selected for interview will be expected to be familiar with this document. A copy of this document can be found on Girton Grammar School's website. <http://www.girton.vic.edu.au/images/GGS-Statement-of-Effective-Pastoral-Care.pdf>

Co-Curriculum

All teachers will have a teaching load and are expected

to participate in the School's Co-Curriculum program, as directed by the Head of Co-Curriculum.

Professional learning

Girton teachers are required to:

- Actively participate in professional learning activities in order to keep up to date professionally
- Support school wide professional learning through the sharing of professional knowledge and practices with colleagues.
- Participate in a cyclical appraisal process to improve

Other Duties

Girton teachers are required to:

- Attend promptly and actively supervise students whilst on yard duty
- Attend School staff meetings, departmental meetings, and other meetings, as scheduled.
- Attend parent teacher interviews
- Attend Speech Night and other designated significant School activities
- Attend School Outdoor Education Camps or other Curriculum Camps, if required
- Consult with the Heads of Department and the Heads of House when necessary
- Work safely and report any hazards in accordance with school procedures
- Carry out the administrative requirements of the School
- Other duties as variously required by the Headmaster

Selection Criteria

- Appropriate tertiary qualifications
- Professional curriculum knowledge
- Demonstrated effective delivery of teaching and learning programs
- Strong interpersonal skills
- A demonstrated commitment to student wellbeing
- A commitment to child safety, demonstrating an understanding of appropriate behaviours when engaging with children with diverse needs and backgrounds
- Strong skills in the use of Information and Communication Technologies, especially as they relate to teaching and learning
- Sound organizational and planning skills
- A commitment to co-curricular activities
- VIT registration

knowledge and practice

Curriculum and Resource Development

Girton teachers are required to:

- Within the stated curriculum, develop a clear and comprehensive course of instruction that is congruent with course objectives.
- Contribute to the development of teaching and assessment materials within the subject(s) taught
- Design and implement programs based on sound research and collaboration with colleagues

Mission and Values

All staff must have an understanding of and commitment to working within the School's stated values in striving towards achievement of our mission. Further information regarding expectations of staff can be found in the Mission and Values document on Girton Grammar School's website.

<https://www.girton.vic.edu.au/our-story/publications/>

Child Safety and Wellbeing – Child safety and wellbeing

Girton Grammar School is committed to promoting child safety, children's wellbeing and protecting children from abuse. Ministerial Order 870 requires the School to implement child safety standards and to accommodate and take the needs of all children into account when creating a child safe environment. All staff must comply with the School's child safety policies and related policies and procedures, uphold the overarching principles and values set out, and take all reasonable steps to promote the safety of children.

Terms and Conditions

Workplace health and safety is the responsibility of all staff. All staff are responsible and accountable for performing their duties in accordance with legislative and policy requirements.

A six-month probation employment period applies to all new staff members commencing employment at Girton Grammar School.

Employment conditions are in accordance with the Girton Grammar School Bendigo Enterprise Agreement, as varied from time to time.

Girton Grammar School reserves the right to modify position descriptions, as required. Where this is required, staff will be consulted.

For further information, please contact Ms Frederique Tonkin, Head of LOTE at frederiquetonkin@girton.vic.edu.au.

To apply submit your CV along with a letter of application to the Headmaster, and email to: employment@girton.vic.edu.au



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